RITIK KUMAR

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📍 429/503,Mozzam Nagar,
Sahadtganj ,Lucknow

SKILLS

- Hospital Management
- Problem Solving
- Accurate Reporting
- Team Leadership
- Time Management
- Eye for Detail
- Communication

EDUCATION

- **Masters of Hospital Administration**
  Era University, Lucknow
  2022-2024

- **Bachelor of Science Z.B.C**
  AtmaPrakash Adarsh Mahavidyalaya,
  Ghazipur
  2019-2022

LANGUAGES

- English
- Hindi

SUMMARY

A result- oriented Hospital Administrator with experience in hospital management and leadership roles. Led and managed quality control operations in Era's Lucknow Medical College. Expertise in leading teams to improve healthcare, patient outcome, and forging relationships with non administrative department. Specializes in administrating various department of hospital and keep a check on quality and control. Internship experience in the development and implementation of all major SOPs and protocols in the hospital.

EXPERIENCE

Internship at Era's Lucknow Medical College (3 Month)

- Coordinated with multidisciplinary teams to manage daily operations of various hospital departments.
- Assisted in implementing continuous quality improvement (CQI) Projects to enhance care delivery.
- Supported compliance efforts with accreditation standards and audits.
- Collaborated with administrative and clinical staff to ensure optimal resource utilization and patient satisfaction.
- Patient Coordinator

ACADEMIC PROJECTS

- **Summer training**
  Security services in Era Hospital
- **Dissertation**
  Role of Electronic health record in hospital

AREAS OF INTEREST

- Hospital Administration
- Quality Assurance
- Healthcare policy and Compliance
- Human Resource Management in Healthcare

SEMINARS/CERTIFICATES

- Certificate of participation in pre-conference workshop – "HOSPITAL INFECTION CONTROL ." 1ST National conference " Together for Health" organized by Era University , Lucknow under the Aegis of Society for Allied Health and Healthcare professionals Education and Research (AHAHPER)
- Certificate for attending online workshop on Hospital management by Ministry of MSME, Government of India
- Certificate of Course on Computer Concepts (CCC)